**Friends of the Davis Public Library**

**Board Meeting**

**April 9, 2020**

**Noon---via Zoom**

Jeff Lee is running this virtual meeting, which is a big technical leap for us. Karen McCluskey, Kathy Coleman, Mark Fink, Phil Coleman, Gary Godefroy, Holly Bishop, Linda Bernheim, Crista Cannariato, Mable Correa-Reynolds, Net Heberlein, Scott Love, Hank Wyman, Edith Vermeij and Rory Osborne and were present as Rory called the meeting to order at 12:15. The technological learning curve was daunting.

**I.** **February, 2020 Minutes**

The minutes from February were approved by consensus.

**II. Reports**

**A. Librarian**

Mark Fink sent us the following:

“ Yolo County Library closed to the public on Monday, March 16th to help protect the most vulnerable members of our community from potentially being exposed to COVID-19 based on the recommendations from the Yolo County Public Health Department.

 We have not set a date to reopen our libraries to the public as we await authorization from the County Administrators Office and the Public Health Officer.

  We have cancelled all library programs, events, and community room reservations through April.

We extended the due dates for all borrowed library items until May 4th and waived all late fees.

We are asking people to keep their library materials and return them when we reopen.

We have set up a centralized phone line, 530-666-8005, that we monitor Monday-Friday, 9 a.m. to 6 p.m., to assist people with their account questions and to access our digital resources.

We are providing more online resources, purchasing more eBooks, and offering programs via Facebook for our community.  This work is having a big impact - our Facebook engagement is up **259%**compared to February 2020.  Additionally, from March 1-26, we have had 73,000 visits to our website, which is DOUBLE the number of visits in a typical month.

Our incredible staff have jumped in, and most of them are now working from home.  They have adapted to our circumstances with patience, grace and humor.”

Crista also gave us an update on some of the social media presentations, which are varied and awesome. Check them out. Also, the demand on Overdrive is, obviously, soaring. Many new materials have been added.

**B. President**

In light of the shutdown, the Book sale was cancelled. Logos closed on March 16, although Phil checks in on the store periodically. Obviously, the Reading Garden and Menders are on hiatus. Nancy and Rory continue to monitor the library rooms and the minimal donations, using care with gloves, etc. Hank will be working on future events for Logos as we begin to reopen.

Our future schedule is in limbo as of now.

**C. Treasurer**

Kathy sent out her reports a few days ago, including our proposed Friends budget for the upcoming fiscal year. Our finances are in great shape, as usual.

**III. Old Business/Action Items from February**

1. **Donor Wall**

Hank is working on this project. Mark has given him some information from the architect of the new Yolo branch library, which will also have a donor wall. Let him know if you have any ideas.

**IV. New Business**

1. **Budget for the Library**

The Finance Committee has been discussing the budget for the Library, even in these uncertain, Pandemic times. The budget proposal went out, being basically unchanged from recent years. Phil moved and Net seconded that we approve the budget as presented— unamimous! This was a pleasure to vote on.

1. **Board Nominations**

Hank has agreed to chair a nominating committee. And to remind us-- voting will now be done online. Jeff is working on the method and shared a potential ballot. Linda will act as a sort of auditor, since Jeff will officially be on the ballot.

We need a slate of nominees to forward to the membership via email.

**C**. **New Publicity Person**

Linda Olsen has expressed interest in this position.

1. **ByLaws Change**

We voted to make the following change via email----

Current Version:

Article VI Section 2

Annual Meeting. All members must be notified of the time and location of the annual meeting, at least fourteen days prior to the meeting. The annual meeting is held during the month of May each calendar year for the election of the officers, presentation of financial reports, and other business that should come before the membership. (Amended December 14, 2017)

Amendment:

Article VI Section 2

Annual Meeting. All members must be notified of the time and location of the annual meeting, at least fourteen days prior to the meeting. The annual meeting is held during the *last quarter of the fiscal year to announce election results of officers*, presentation of financial reports *and approval of the following fiscal year budget*, and other business that should come before the membership. (*Amended April 9, 2020*).

1. **Book Plates**

Jeff held up samples of new bookplates**.** It was pretty hard to see on the screen. He will scan them and send it out. We kind of liked the oval one.

1. **New Magazine Guidelines**

Edith would like to have new guidelines on the website. She wil discuss it and send the information to Linda.

1. **Extending Membership**

Jeff will keep expired members on the list for the postcards when we reopen, since people will have had no opportunity to renew at the April booksale. We may also extend everyone’s membership for the duration of the lockdown, but will decide officially when we get a timeline.

**V. Action Items**

**The following were identified as Action Items for the next meeting:**

**Nominations/Elections**

**Donor Wall**

**Book Plates**

**The meeting adjourned at 1:30.**

**The next regular Board Meeting will be Thursday, June 4 at noon. Whether it will be an in person or a Zoom meeting will be determined at a later date.**

**Check out the web site at www.davislibraryfriends.org.**

It really is beautiful and informative and includes a lot of information about Logos.

Submitted by Karen McCluskey---with some confusion, being a newish Zoom user

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*Friends’ purpose: To assist the Davis Public Library in efforts to raise funds, plan for expansion of physical facilities, develop the library’s book collection, encourage reading programs for children, and to promote the library as a cultural center for the city of Davis*

**Elected and Appointed Board Members**

**Library Staff 2019-2020**

Phil Coleman, Logos Books

Rory Osborne, President Kathy Coleman, Treasure

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Karen McCluskey. Secretary

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Gary Godefroy, Vice President for Book Sales Davis, 95616

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Mabel Correa Reynolds, Book Sale Postcards

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Friends Facebook Page:  <https://www.facebook.com/pages/Friends-of-the-Davis-CA-Library>

6/13/19